

**TRANSMITTAL SHEET FOR NOTICE  
OF INTENDED ACTION**

Control: 500

Department or Agency: Alabama State Board of Examiners of Landscape Architects

Rule No.: 500-X-2-.08

Rule Title: Fees - Payment, Receipt

Intended Action Amend

Would the absence of the proposed rule significantly harm or endanger the public health, welfare, or safety? Yes

Is there a reasonable relationship between the state's police power and the protection of the public health, safety, or welfare? Yes

Is there another, less restrictive method of regulation available that could adequately protect the public? No

Does the proposed rule have the effect of directly or indirectly increasing the costs of any goods or services involved? No

To what degree?: N/A

Is the increase in cost more harmful to the public than the harm that might result from the absence of the proposed rule? NA

Are all facets of the rule-making process designed solely for the purpose of, and so they have, as their primary effect, the protection of the public? Yes

Does the proposed action relate to or affect in any manner any litigation which the agency is a party to concerning the subject matter of the proposed rule? No

.....

Does the proposed rule have an economic impact? No

If the proposed rule has an economic impact, the proposed rule is required to be accompanied by a fiscal note prepared in accordance with subsection (f) of Section 41-22-23, Code of Alabama 1975.

.....

Certification of Authorized Official

I certify that the attached proposed rule has been proposed in full compliance with the requirements of Chapter 22, Title 41, Code of Alabama 1975, and that it conforms to all applicable filing requirements of the Administrative Procedure Division of the Legislative Services Agency.

Signature of certifying officer

*Keith E. Warren* REC'D & FILED  
Keith E. Warren

Date

Monday, November 17, 2025 **NOV 18, 2025**

**LEGISLATIVE SVC AGENCY**

**ALABAMA STATE BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS**

**NOTICE OF INTENDED ACTION**

**AGENCY NAME:** Alabama State Board of Examiners of Landscape Architects

**RULE NO. & TITLE:** 500-X-2-.08 Fees - Payment, Receipt

**INTENDED ACTION:** Amend

**SUBSTANCE OF PROPOSED ACTION:**

The Board proposes to update the rule pertaining to fees and payments. The changes will eliminate unnecessary and confusing language that is no longer necessary.

**TIME, PLACE AND MANNER OF PRESENTING VIEWS:**

All written comments are to be submitted to Keith E. Warren, Executive Director, by email at [keith@alstateboard.com](mailto:keith@alstateboard.com). The final date of comment is Friday, January 2, 2026.

**FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE:**

Friday, January 2, 2026

**CONTACT PERSON AT AGENCY:**

Keith E. Warren, Executive Director  
2740 Zelda Road, Box 5  
Montgomery, Alabama 36106  
334-262-1351

*Keith E. Warren*

Keith E. Warren

(Signature of officer authorized  
to promulgate and adopt  
rules or his or her deputy)

(1) An application fee, a fee for an original certificate and an annual license fee, in an amount as provided in Rule 500-X-2-.10, shall accompany each application for license. Should the applicant's request for license be rejected, the application fee will be retained by the Board to cover the cost of processing the application. The fee for the original certificate and the first annual license fee will be refunded to the applicant.

(2) An ~~application fee, a fee for an original certificate of authorization and the first annual renewal license fee for a certificate of authorization, in an amount as provided in Rule 500-X-2-.10, shall accompany each application for certificate of authorization. Should the applicant's request for certificate of authorization be rejected, the application fee will be retained by the Board to cover the cost of processing the application. The fee for the original certificate of authorization and the first annual renewal license fee for the certificate of authorization will be refunded to the applicant.~~

~~(3) An~~ annual license fee for residents of the State of Alabama shall be paid to the Board by every landscape architect who is a resident of the state. The fee shall be due and payable on the first day of January of each year and shall become delinquent after the thirty-first day of January.

~~(4) (43) An~~ annual license fee for nonresidents of the State of Alabama shall be paid to the Board by every landscape architect who is a nonresident of the state. The fee shall be due and payable on the first day of January of each year and shall become delinquent after the thirty-first day of January.

~~(5) (4) If~~ the annual license fee is not paid before the date in which it becomes delinquent as defined in Rule 500-X-2-.08 (8), a penalty in an amount as provided in Rule 500-X-2-.10 shall be added to the amount thereof.

~~(6) If the annual license fee and penalty are not paid by the fifteenth of March each year, the landscape architect's certificate shall be suspended from and after the expiration of 30 days from the date of mailing of notice of such delinquency by registered or certified mail, return receipt requested, postage prepaid and addressed to the landscape architect at his address as it appears in the records of the Board. The notice of delinquency shall state that upon the expiration of time herein allowed his certificate will be suspended, unless within said time, the annual license fee and penalty are remitted.~~

~~(7) After the certificate has been suspended, the landscape architect shall reapply for certification as provided in Rule 500-X-2-.02; provided, however, that the Board may, in its discretion, waive any further examination of such an applicant.~~

~~(8)~~(5) Any fees and/or penalties mailed to the Board will be considered delinquent if postmarked after the date of delinquency as provided in this rule.

~~(9)~~(6) The Board shall issue a receipt to each landscape architect promptly upon payment of the annual license fee.

**Author:** William R. Sorensen

**Statutory Authority:** Code of Ala. 1975, §§34-17-1~~34-17-3~~, et seq.

**History:** Filed October 1, 1981. **Amended:** Filed March 27, 1992.

**Amended:** Filed November 1, 2006; effective December 6, 2006.

**Amended:** Filed November 18, 2013; effective December 23, 2013. Amended:

Published ; effective .