

ALABAMA BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES Board Meeting June 16, 2022

The Alabama Board of Examiners of Landscape Architects met on Thursday, June 16, 2022, at the Board's office located at 2777 Zelda Road in Montgomery for a special/called meeting of the Board. The following members were in attendance: Ms. Lea Ann Macknally (Board Chair attending virtually), Mr. Chad Watkins (Board Secretary) and Ms. Julie Stephens (member). Others in attendance were Mr. Keith Warren (Executive Director), Ms. Sara Rossmanith (Assistant Attorney General-Legal Counsel), Ms. Leigh Moorner (Board Administrator) and Ms. Renee' Reames (recording secretary). Mr. Chad Watkins, Board Vice Chairman, called the meeting to order at 1:59 p.m. and, following Board roll call by Mr. Warren, he reported that all members were present to conduct business.

Public notice of this special/called meeting was published on the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act and advertised on the Board's web site at www.abela.alabama.gov.

Sunset Committee Meeting

Vice Chairman Watkins opened the floor for discussion regarding the Board's meeting with the Sunset Committee. Also discussed was the recent audit of the Board. Mr. Warren reported that a response would be prepared to the audit report. The Board agreed that the Sunset meeting went well.

Mr. Warren indicated that updates to the Board's website would be a budgetary consideration and he would obtain a quote on updating the Board's website to present to the Board for approval.

The Board members commented on Ms. Harvilee Harbarger being acknowledged during the Sunset Committee meeting for having been a license-holder for 50 years and plans to have a proclamation presented during the 2023 Legislative Session. Ms. Macknally made the motion to request a proclamation from the Governor's office regarding Ms. Harbarger's 50-years of licensure. The motion was seconded by Ms. Stephens and unanimously approved by the Board.

Renewal of Administrative Services Contract

Mr. Warren presented the Administrative Services Contract for annual renewal. Ms. Macknally made the motion to renew the emergency Administrative Services Contract with Warren and Company for another year. The motion was seconded by Ms. Stephens and unanimously approved by the Board.

Act 2022-265 and Rules Review

The Board discussed a review of the Board's rules to identify any changes necessary following the approval of Act 2022-265. Mr. Warren reported that Act 2022-265 would become effective August 1, 2022. It was the consensus of the Board to establish a Rules Committee comprised of Ms. Stephens, Mr. Warren and Ms. Howell, to review and make recommends for rule changes. Also discussed was the timeline for review rules, public comments and certification of the final rules for these changes to be in effect. The Committee members agreed to meet virtually (Zoom) to begin this review process.

CLARB Annual Meeting

Ms. Macknally reminded the members about CLARB's Annual Meeting to be held in Omaha, Nebraska in September. Ms. Macknally made a motion to authorize 3 individuals, comprised of Board members and staff, to attend the annual meeting. The motion was seconded by Ms. Stephens and unanimously approved by the Board.


Announcements

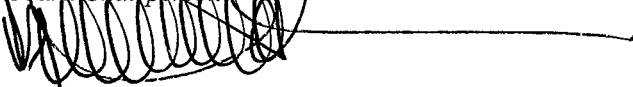
Vice Chairman Watkins reminded the members about the next regularly scheduled meeting of the Board to be held on October 4, 2022, at 10:00 a.m.

Adjournment

There being no further business of the Board, Ms. Stephens made the motion that the meeting be adjourn and Ms. Macknally seconded the motion. The motion was unanimously approved by the Board and Vice Chairman Watkins adjourned the meeting at 2:29 p.m.

Respectfully Submitted,


Lea Ann Macknally
Board Chairperson


Keith E. Warren
Executive Director

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