

ALABAMA BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES Board Meeting March 8, 2022

The Alabama Board of Examiners of Landscape Architects met on Tuesday, March 8, 2022 at the Board's office located at 2777 Zelda Road in Montgomery to conduct regular business of the Board. The following members were in attendance: Ms. Lea Ann Macknally (Board Chair), Mr. Chad Watkins (Board Secretary) and Ms. Julie Stephens (member). Others in attendance were Mr. Keith Warren (Executive Director), Ms. Laura Howell (Board Legal Counsel), Ms. Leigh Moorer (Board Administrator) and Ms. Renee' Reames (recording secretary). Chairperson Macknally called the meeting to order at 10:10 a.m. and, following Board roll call by Mr. Warren, he announced that all members were present to conduct business.

Public notice of this regularly scheduled meeting was published on the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act and advertised on the Board's web site at www.abela.alabama.gov.

Approval of Agenda

Chairperson Macknally presented for Board approval the agenda for the March 8, 2022 meeting. A copy of the agenda was provided to the members prior to the meeting for their review. Mr. Watkins made a motion to approve the October minutes as presented. The motion was seconded by Ms. Stephens and unanimously approved by the Board.

Approval of Minutes

Chairperson Macknally presented for Board approval a copy of the October 5, 2021 minutes from the regular meeting and a copy of the January 11, 2022 minutes from the special/called meeting. A copy of the minutes was provided to the members prior to the meeting for their review. Mr. Watkins made a motion to approve the October regular meeting minutes and the January special/called meeting minutes as presented. The motion was seconded by Ms. Stephens and unanimously approved by the Board.

Board Chair Report

Chairperson Macknally deferred her report until later in the meeting.

Executive Director Report

Mr. Warren presented the Executive Director's Report (copy filed in the Official Book of Minutes). He reviewed the financial activities of the Board for the period ending February 28, 2022. A detailed line-item budget of expenditures was also provided for the Board's review. He reported that there were no new complaints in FY 2022. Mr. Watkins made a motion to accept the financial report as presented. The motion was seconded by Ms. Stephens and unanimously approved by the Board.

Mr. Warren reported that, as of March 7, 2022, the total number of licensees were 277. He also presented the Administrator's Report on activities performed since the last regular Board meeting held in October 2021 (copy available in the Official Book of Minutes). Ms. Moorer reported on the licensure of 21 new applicants, three were reinstated licenses.

Mr. Warren commented on Board terms and future vacancies. The Board agreed that candidates interested in serving on the Board would submit information to the Governor's office rather than the Board's staff. The Board agreed that information about Board terms and vacancies would be posted on the Board's website, along with the notification process to the Governor's office.

Chairperson Macknally asked Ms. Moorer to obtain a list of the CE providers from the Board's CE Committee Chairman and invite a Committee representative to the fall Board meeting to give an annual update to the Board.

Legal Counsel Report

Ms. Howell presented the Legal Counsel's report and indicated that there were no complaints to review at this time.

CLARB Update

Chairperson Macknally reported that CLARB would be holding a Uniform Standards Committee meeting, and she asked the members about their preference to vote on Committee matters or appoint a Board proxy. She explained the vetting process of the Committee in structuring a matrix for equivalent experience qualifications. Mr. Watkins made the motion that the Board was in support of the Uniform Standards Committee matrix. The motion was seconded by Ms. Stephens and unanimously approved by the Board. Mr. Watkins made a motion that Ms. Macknally attend the meeting, if available, on behalf of the Board and serve as Board proxy. The motion was seconded by Ms. Stephens and unanimously approved by the Board.

Chairperson Macknally reported that the CLARB annual meeting would be held in September in Omaha, Nebraska, and the members discussed attending the meeting.

Update on Proposed Legislation

Ms. Howell reported that the Real Estate Board had questions about exempt groups in the Board's proposed legislation. Mr. Warren reported that the Board's brochure on Landscape Architects helped explain the qualifications and scope of service of licensed landscape architects.

Recommendations and Appointment of CE Committee members

Chairperson Macknally deferred discussion of the CE Committee appointments until the fall Board meeting. She indicated that a copy of CLARB-related documents would be provided to the Committee Chairman.

Update on Board Examination Questions

The Board considered working as a committee or with the full Board in creating a pool of questions for the Board's licensure examination. Chairperson Macknally deferred further discussion on the matter until the Legislative Session ended to determine if the Board's proposed legislation had passed.

Approval of Applicants

Ms. Moorer presented eighteen (18) new licensing application for the Board to ratify the approval by the Executive Director (list of applications filed in the Board's Official record of minutes):

- Mr. Watkins moved to ratify approval of licensee #903. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #904. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #905. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #906. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #907. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #908. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #909. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #910. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #911. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #912. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #913. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #914. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #915. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #916. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #917. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #918. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #919. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #920. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.

Ms. Moorer presented three (3) applications to re-register as a Landscape Architect and for the Board to ratify the approval by the Executive Director (list of applications filed in the Board's Official record of minutes):

- Mr. Watkins moved to ratify approval of licensee #607. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #276. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #592. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.

Announcements


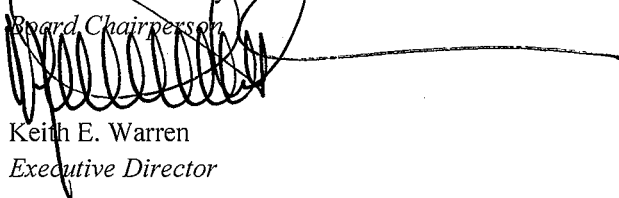
Chairperson Macknally announced that the next meeting of the Board was scheduled October 4, 2022, at 10:00 a.m. to conduct regular business of the Board.

Mr. Warren reported that in anticipation of Board travel, Board funds would be encumbered for the travel line-item of the budget. He reviewed the guidelines for travel reimbursement.

Adjournment

There being no further business of the Board, Mr. Watkins made the motion that the meeting be adjourn and Ms. Stephens seconded the motion. The motion was unanimously approved by the Board and Chairperson Macknally adjourned the meeting at 11:22 a.m.

Respectfully Submitted,


Lea Ann Macknally
Board Chairperson

Keith E. Warren
Executive Director

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