

ALABAMA BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES Board Meeting March 3, 2020

The Alabama Board of Examiners of Landscape Architects met on Tuesday, March 3, 2020 at the Board's office located at 2777 Zelda Road in Montgomery, to conduct regular business of the Board. The following members were in attendance: Ms. Lea Ann Macknally (Board Chair) and Mr. Chad Watkins (Board Secretary). Board member not in attendance was Mr. Larry Bates. Others in attendance at the meeting were Mr. Keith Warren (Executive Director), Mr. Bill Garrett (Assistant Attorney General), Ms. Leigh Moorner (Board Administrator), Mr. Mike Week (Legislative Liaison) and Ms. Renee' Reames (recording secretary). Chairperson Macknally called the meeting to order at 10:02 a.m. and, following Board roll call by Mr. Warren, Mr. Garrett indicated that a quorum of the members was present.

Public notice of this regularly scheduled meeting was published on the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act and advertised on the Board's web site at www.abela.alabama.gov.

Chairperson Macknally presented for Board approval a copy of the minutes from the October 8, 2019 regular meeting. A copy of the minutes was provided to the members prior to the meeting for their review. Mr. Watkins made a motion to approve the October minutes as presented. The motion was seconded by Chairperson Macknally and unanimously approved by the Board.

Chairperson Macknally commented on CLARB activities and her involvement as a director at-large.

Mr. Warren presented the Executive Director's Report (copy filed in the Official Book of Minutes). He reviewed the financial activities of the Board for the period ending February 29, 2020. A detailed line item budget of expenditures was also provided for the Board's review. Mr. Watkins made a motion to approve the financial report as presented. The motion was seconded by Chairperson Macknally and unanimously approved by the Board.

Mr. Warren reported on the number of active licensees (#220) and indicated that no new complaints had been received in FY 2020.

Ms. Moorner presented the Administrator's Report of activities for the Board's review (reports can be viewed in the Board's Official Book of Minutes). The Board discussed the number of licensees who had not yet renewed their license during the current renewal period extended to March 15, 2020 for late renewals.

Mr. Garrett indicated that he had no new business to report for the Legal Counsel's report.

The Board discussed proposed changes to the rules concerning suspended licenses (500-X-2-.08). The Board discussed other categories, such as expired and/or inactive licenses, and recommended obtaining from CLARB examples of licensing categories for the Board to consider and discuss at a future meeting with the Board's legal counsel.

Mr. Warren presented for the Board's approval the annual renewal of the Administrative Services Contract. Mr. Watkins made the motion to approve the Administrative Services Contract with Warren and Company for one year with no changes to the contract. The motion was seconded by Chairperson Macknally and unanimously approved by the Board.

Chairperson Macknally indicated that the annual election of Board officers was due. With the pending confirmation by the Senate of two board members, the Board unanimously agreed to defer election of officers until the Fall Board meeting.

Mr. Warren presented the proposed new rule for Applications for Spouses of Active Duty Military Personnel (copy filed in the Official Book of Minutes). The Board discussed the requirement to expedite licensure for applicants who met the Board's licensure requirement. Mr. Watkins made the motion to approve the proposed rule as presented. The motion was seconded by Chairperson Macknally and unanimously approved by the Board.

The Board discussed the certificate of authorization for corporations or partnerships and the requirement that the landscape architect be licensed. The agreed that the registration form would be modified and placed on the Board's website for the upcoming renewal period.

Ms. Moorer presented seven (7) new licensing application for the Board to ratify the approval by the Executive Director (list of applications filed in the Board's Official Board of Minutes):

- Mr. Watkins moved to ratify approval of licensee #853. The motion was seconded by Chairperson Macknally. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #854. The motion was seconded by Chairperson Macknally. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #855. The motion was seconded by Chairperson Macknally. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #856. The motion was seconded by Chairperson Macknally. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #857. The motion was seconded by Chairperson Macknally. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #858. The motion was seconded by Chairperson Macknally. Following a roll call vote, the motion was unanimously approved by the Board.

- Mr. Watkins moved to ratify approval of licensee #859. The motion was seconded by Chairperson Macknally. Following a roll call vote, the motion was unanimously approved by the Board.

Ms. Moorer also presented a special review of application #STS 3-3-20. Mr. Watkins made the motion to adjourn into Executive Session for 10 minutes for the purpose of protecting the good name and character of the applicant. The motion was seconded by Chairperson Macknally. Mr. Garrett certified that the Executive Session could be called for this purpose and time. The following roll call votes were recorded on the motion: Mr. Watkins, aye, and Chairperson Macknally, aye. Chairperson Macknally called the meeting into Executive Session at 11:02 a.m. and reconvened the regular meeting at 11:09 a.m. when it was determined that the nature of the information did not justify an Executive Session.

The Board reviewed the educational background and practical experience of applicant STS 3-3-20. The applicant was not licensed in the state where he lived and wherein practical experience was obtained. A licensed landscape architect was listed as having supervised 8 years of the applicant's experience. The Board members stated their concern about the out-of-state applicant applying for licensure in Alabama and circumventing licensure in his resident-state. The Board reviewed the applicant's CLARB record and it was the consensus of the Board to accept the CLARB records once verified and having passed the examination. Chairperson Macknally recommended that the Board notify the resident-state licensing board of the unlicensed applicant apply in Alabama. Mr. Watkins made the motion to approve the application of STS 3-3-20. The motion was seconded by Chairperson Macknally and unanimously approved by the Board. Chairperson Macknally asked the Board Administrator to contact the licensure board in the applicant's resident-state concerning the Board's review of this application and the licensed supervisor process.

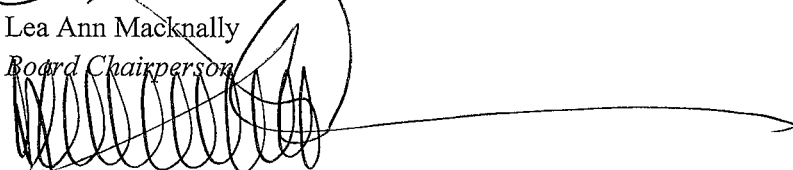
Chairperson Macknally announced that the next meeting of the Board was scheduled October 6, 2020 at 10:00 a.m. and advised of potential conflict with the annual ACE conference. The members would be kept advised about any change in the Board's meeting date.

There being no further business of the Board, Mr. Watkins made the motion that the meeting be adjourn and Chairperson Macknally seconded the motion. The motion was unanimously approved by the Board and Chairperson Macknally adjourned the meeting at 11:31 a.m.

Respectfully Submitted,



Lea Ann Macknally
Board Chairperson



Keith E. Warren
Executive Director

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