

ALABAMA BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES Board Meeting October 6, 2020

The Alabama Board of Examiners of Landscape Architects met on Tuesday, October 6, 2020 at the Board's office located at 2777 Zelda Road in Montgomery to conduct regular business of the Board. Due to the COVID 19 State of Emergency, the meeting was held virtually. The following members were on the video-conference call: Ms. Lea Ann Macknally (Board Chair), Mr. Chad Watkins (Board Secretary) and Ms. Julie Stephens (new member). Also on the conference call was Bettie Carmack (Assistant Attorney General) and guest. Also in attendance onsite were Ms. Leigh Moorner (Board Administrator) and Ms. Renee' Reames (recording secretary). Guest on the call was Mr. Matt Miller, Executive Director of the Council of Landscape Architectural Registration Boards (CLARB). Chairperson Macknally called the meeting to order at 10:04 a.m. and, following Board roll call by Ms. Moorner and all members were present.

Public notice of this regularly scheduled meeting was published on the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act and advertised on the Board's web site at www.abela.alabama.gov.

The Oath of Office was administered by Renee' Reames to Ms. Stephens, a new member, and Ms. Macknally and Mr. Watkins, who had been reappointed to the Board.

Chairperson Macknally presented for Board approval a copy of the amended minutes from the October 8, 2019 meeting. A copy of the minutes was provided to the members prior to the meeting for their review. Mr. Watkins made a motion to approve the amended October minutes as presented. The motion was seconded by Chairperson Macknally and unanimously approved by the Board.

Chairperson Macknally presented for Board approval a copy of the minutes from the March 3, 2020 regular meeting minutes. A copy of the minutes was provided to the members prior to the meeting for their review. Mr. Watkins made a motion to approve the March minutes as presented. The motion was seconded by Chairperson Macknally and unanimously approved by the Board.

Chairperson Macknally introduced Mr. Matt Miller, Executive Director of CLARB, who was participating in the conference call. She congratulated him on having done a good job over the last year as the Director and he provided an update to the Board on CLARB's activities, e.g., job task analysis project, online proctoring project, diversity, equality and inclusion project, CLARB 2.0 and partnership activities, and plans for the next annual meeting, etc. The Board thanked Mr. Miller for his time and thorough presentation about CLARB.

Chairperson Macknally reminded the members of Mr. Bates' retirement, having served 19 years on

the Board. Ms. Moorer agreed to coordinate with Governor Ivey's office to obtain a certificate of services to Mr. Bates and considered the options of presenting the certificate, i.e., Twin States conference.

The Board also discussed acknowledging the contributions made to the Board by Mr. and Mrs. Brock. Chairperson Macknally indicated she would contact the family about their preferences.

Ms. Moorer presented the Executive Director's Report (copy filed in the Official Book of Minutes). She reviewed the financial activities of the Board for the period ending September 30, 2020. A detailed line item budget of expenditures was also provided for the Board's review. Mr. Watkins made a motion to approve the financial report as presented. The motion was seconded by Ms. Stephens and unanimously approved by the Board.

Ms. Moorer reported that, as of September 30, 2020, the total number of licensees were 227. She also presented the Administrator's Report on activities performed (copy available in the Official Book of Minutes).

Ms. Carmack indicated that she had no new business to report for the Legal Counsel's report.

Chairperson Macknally presented the final rule for Applications for Spouses of Active Duty Military Personnel (copy filed in the Official Book of Minutes). Ms. Reames reported that no comments had been received from the public about the proposed new rule. Mr. Watkins made the motion to approve the final rule as presented. The motion was seconded by Ms. Stephens and unanimously approved by the Board.

Chairperson Macknally reported that annual election of Board officers was due. Mr. Watkins made a motion that the current officers remain the same: Ms. Macknally as Board Chair and Mr. Watkins as Board Secretary. Ms. Stephens seconded the motion and unanimously approved by the Board.

Ms. Moorer reported on the Board's State examination for licensure, indicating that it was an open book exam and had not been updated for many years. The Board discussed going into Executive Session to review the specific questions of the examination. Chairperson Macknally deferred the matter until later in the meeting.

The Board considered proposed legislative items by the Board. Chairperson Macknally requested a summary of items considered in previous meeting of the Board, which would be distributed to the members for review and a consideration to a called Board meeting to discuss this matter further.

Chairperson Macknally presented a list of proposed dates for the Board to meeting in 2021. Ms. Stephens made a motion to approve the proposed meeting dates: March 9, 2021 and October 5, 2021. The motion was seconded by Mr. Watkins and unanimously approved by the Board.

Ms. Moorer presented eleven (11) new licensing application for the Board to ratify the approval by the Executive Director (list of applications filed in the Board's Official Board of Minutes):

- Mr. Watkins moved to ratify approval of licensee #861. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #862. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #863. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #864. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #865. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #866. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #867. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #868. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #869. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #870. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #871. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.

Ms. Moorer presented ten (10) applications for reactivation of license for the Board to ratify the approval by the Executive Director (list of applications on file in the Board's Official Book of Minutes).

- Mr. Watkins moved to ratify approval of licensee #628. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #320. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #457. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #453. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #562. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #834. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.

- Mr. Watkins moved to ratify approval of licensee #828. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #521. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #773. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.
- Mr. Watkins moved to ratify approval of licensee #348. The motion was seconded by Ms. Stephens. Following a roll call vote, the motion was unanimously approved by the Board.

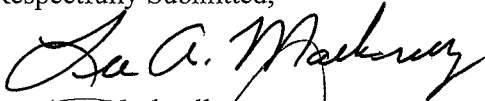
Ms. Moorer presented for the Board's review a list of questions from the Board's State licensure examination. Mr. Watkins made the motion to adjourn into Executive Session for 20 minutes for the purpose of preventing potential legal ramifications of the licensure examination questions becoming public. The motion was seconded by Ms. Stephens. Ms. Carmack certified that the Executive Session could be called for this purpose and time. The following roll call votes were recorded on the motion: Mr. Watkins, aye, Ms. Stephens, aye and Chairperson Macknally, aye. Chairperson Macknally called the meeting into Executive Session at 11:35 a.m. and reconvened the regular meeting at 11:56 a.m. out of Executive Session.

It was the consensus of the Board that the members would individually review the exam questions, prepare questions and recommendations, and discuss at the next Board meeting scheduled in March.

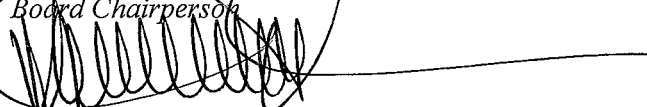
Chairperson Macknally announced that the next meeting of the Board was scheduled March 9, 2021 at 10:00 a.m. and the members would be advised about any change in the Board's meeting date and location.

There being no further business of the Board, Mr. Watkins made the motion that the meeting be adjourn and Ms. Stephens seconded the motion. The motion was unanimously approved by the Board and Chairperson Macknally adjourned the meeting at 12:07 p.m.

Respectfully Submitted,



Lea Ann Macknally
Board Chairperson



Keith E. Warren
Executive Director

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