

# ALABAMA BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

## MINUTES

### Board Special/Called Meeting

January 30, 2024

The Alabama Board of Examiners of Landscape Architects met on Tuesday, January 30, 2024, at the Board's office located at 2777 Zelda Road in Montgomery for a special/called meeting of the Board. The following members were in attendance: Ms. Julie Stephens (Board Vice Chair) and Ms. Lea Ann Macknally (member). Member absent was Mr. Chad Watkins (Board Chairman). Others in attendance were Mr. Keith Warren (Executive Director), Ms. Laura Howell (Assistant Attorney General), Mr. Andy Crowder (Assistant Attorney General), Ms. Angela Warr (Executive Assistant), and Ms. Renee' Reames (recording secretary). Ms. Stephens, Board Vice Chair, called the meeting to order at 10:02 a.m. and, following Board roll call by Mr. Warren, he reported that a quorum was present to conduct business.

Public notice of this special/called meeting was published on the Secretary of State's web site at [www.sos.alabama.gov](http://www.sos.alabama.gov) in accordance with the requirements of the Alabama Open Meetings Act and advertised on the Board's web site at [www.abela.alabama.gov](http://www.abela.alabama.gov).

Mr. Crowder reported that Board Legal Counsel, Mr. Hunter Sims, could not attend the meeting due to a conflict in schedule. Ms. Howell attended the meeting to present the proposed legislative changes, based on discussions she had with the Board while servicing as the Board's Legal Counsel.

Ms. Howell reported that the Board's RFP specifications for administrative services had been released and proposals were due by February 15, 2024, and would be presented at the Board's March meeting.

Mr. Warren explained that the purpose of the meeting was to discuss proposed legislation. A draft of the minutes from the October 3, 2023, meeting was presented as reference of previous discussions of the Board. Vice Chairperson Stephens indicated that the adoption of the October meeting minutes would be deferred to the regular business meeting to be held in March.

The Board considered changes to the Board's statute concerning § 34-17-1 Definitions, § 34-17-20 Required, § 34-17-21 Qualifications of applicant, § 34-17-22 Examinations-Schedule; conduct, § 34-17-25 Amount of fees, and § 34-17-26 Reciprocity. The content in § 34-17-23 Examinations-Exemptions was repealed and the chapter reserved (copy available in official Book of Minutes). The Board made additional minor changes to the proposed legislation and unanimously agreed to the proposed changes to the Board's statute as discussed.

The Board discussed legislative sponsorship and creating a one-page outline of the intent for the changes being proposed. The Board discussed obtaining a letter of support from the American Society of Landscape Architects.

Announcements

Vice Chairperson Stephens reminded the members that the next regular meeting of the Board was scheduled March 12, 2024, at 10:00 a.m. at the Board's office.

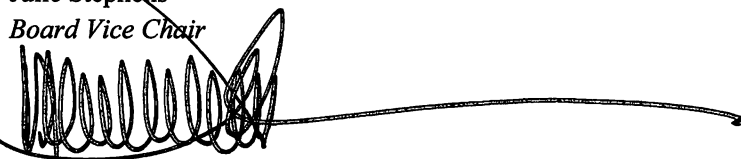
Adjournment

Ms. Macknally made the motion that the meeting be adjourned. The motion was seconded by Vice Chairperson Stephens and unanimously approved by the Board. Vice Chairperson Stephens adjourned the meeting at 11:01a.m.

Respectfully Submitted,



Julie Stephens  
*Board Vice Chair*

  
Keith E. Warren  
*Executive Director*

/rr