

# ALABAMA BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

## **Minutes**

### **Board Meeting**

**March 19, 2014**

Present: Larry Bates, Lea Ann Macknally, Lois S. Mash, Leigh Moorer. Guests included Keith Warren and Rip Weaver.

With all members present, Chairman Bates called the meeting to order at 10:03 and welcomed everyone. After having time to review the minutes from the October 2013, Mrs. Mash made a motion to approve the minutes, with Mrs. Macknally offering a second. The motion carried unanimously.

The Board budget was discussed and Ms. Moorer updated those present with specifics relating to the budget including 244 current licensees (new licensees and renewals) and \$40,550 in revenue, both since October 1, 2013.

A resolution honoring the service Clif Dixon made to the Board and his service to the State of Alabama was reviewed and Mrs. Macknally made a motion to adopt the resolution and to move forward with pursuing the same from the state Legislature. Mrs. Mash offered a second and the motion carried unanimously.

The Board reviewed the newly redesigned office letterhead and certificate. With minor changes, the Board voted to adopt the format of both and a motion of such was offered by Mrs. Mash, with a second by Mrs. Macknally. The motion carried unanimously.

Mr. Warren discussed the services of his company and answered questions relating to Warren and Co. managing the Board's day to day operations. Mrs. Macknally made a motion to accept the emergency contract offered by Mr. Warren. Mrs. Mash offered a second to the motion and the motion carried unanimously.

Next, Mrs. Mash made a motion to approve the ITB that will be issued to advertise for management services of the Board. Mrs. Macknally offered a second to the motion and the motion carried unanimously.

Ms. Moorer presented the FY15 Budget Request to the Board and after some discussion, Mrs. Macknally made a motion to retroactively approve the request. Mrs. Mash offered a second. The motion carried unanimously.

Ms. Moorer provided an update to the Board's bill being considered in the State Legislature. At the time of the meeting, HB464 has progressed through the House and is making its way through the Senate with final vote, hopefully, coming soon. Its companion, SB357 has stalled in the Senate.

Ms. Moorer also provided a report of the recent compliance audit recently performed by the state Examiners of Public Accounts. The only finding was related to immigration requirements that were in the process of being completed, but not yet finished. The official report had not been received at the time of the meeting. The Board is also in the midst of a Sunset Audit, but no word has been received on that audit.

Bounced checks was next on the agenda. Mrs. Mash made a motion to adopt, as ABELA policy, the language already in statute relating to returned checks (Code of Alabama, Section 8-8-15) including the charge reflected in the code section. Mrs. Macknally offered a second to the motion, which carried unanimously.

Ms. Moorer updated those present of the ongoing Administrative Hearing. At the time of the meeting, the appeal had been pushed to a later date because of health issues in the plaintiff attorney's family.

The records destruction schedule of inactive files was discussed and while the Board was apprehensive about destroying the files completely, they agreed to begin a group project that would devote time during each subsequent meeting to purging certain information in the files.

Mr. Weaver presented the White Paper he and the CE Committee compiled which addresses some concerns about how CE in our state is handled. The Paper compares our state with other states and makes suggestions on improvements. The Board will study the Paper and will discuss the changes in the next meeting. Mr. Weaver asked the Board for approval of adding Mrs. Julie Stephens to the CE Committee, which Mrs. Macknally did with a formal motion. Mrs. Mash offered a second to the motion, which carried unanimously.

In its final action of the day, the Board accepted the resignation of Ms. Moorer effective April 15, 2014, with a formal motion by Mrs. Macknally. Mrs. Mash offered a second to the motion, which carried unanimously.

With no further business, Mrs. Macknally made a motion to adjourn at 12:10pm. The next meeting will be conducted in the fall, 2014.

Respectfully submitted,



Lawrence L. Bates  
Chair